

THE NEW SECTION – GLEN OAKS CONDOMINIUM, INC.**C/O WESTFORD REAL ESTATE MANAGEMENT, LLC**

348 Hartford Turnpike, Suite 200, Vernon, CT 06066

Tel: (860) 528-2885 Fax: (860) 528-2989

www.westfordmgt.com**Unit Owner Census****YEAR:**

UNIT ADDRESS:	
Do you own a garage? If so, please indicate #	GARAGE UNIT:

Landline/Cell please circle one

	Full Name	Telephone #1 Landline/Cell	Telephone #2 Landline/Cell	Email
Owner 1				
Owner 2				
Owner 3				

Mailing address (if different than unit address)	
Alternative Mailing Address (2 nd owner)	

Please list residents other than owners listed above

(If the unit is leased, list tenants on page 2)

Adult? Circle one	Full Name
YES/NO	
YES/NO	
YES/NO	
YES/NO	

Pet Information:

Type (dog/cat)	Name	Breed	Size	Color	License#

Vehicle Information

Year	Make	Model	Color	State	Plate#	Permit#	Parking Space/Gar #

Other UNIT SPECIFIC: (if applicable)

	#1	#2	#3
Storage Bins			
Pool Passes			
Other HOA Specific			

ALL FIELDS: ADDITIONAL INFORMATION MAY BE SUBMITTED ON SEPARATE SHEET**In Case of Emergency Contact:**

Full Name	Telephone #1	Telephone #2	Email	Relationship

*Westford will use its best efforts to reach your emergency contact when possible,
but cannot guarantee it will do so in all circumstances*

IF YOUR UNIT IS RENTED, PLEASE ALSO COMPLETE THE OTHER SIDE IN ITS ENTIRETY.

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www.westfordmgt.com**CURRENT YEAR: _____ LESSEE INFORMATION**

This information must be updated annually, as requested by the Board of Directors and/or anytime there are changes. If rented, both Unit Owner & Lessee information is required.

UNIT ADDRESS:	
Does lease include a garage? If so, please indicate #	GARAGE UNIT:

LEASE TERM: A copy of the lease must be submitted to Westford. Rental Policy Applies

Initial Start Date		Expiration Date	
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Lease extensions must be submitted to Westford as they occur.

Lessee Information:

	Full Name	Telephone #1 Landline/cell phone	Telephone #2 Landline/cell phone	Email
Tenant 1				
Tenant 2				
Tenant 3				

Please list residents other than lessees listed above

Adult? Circle one	Full Name
YES/NO	
YES/NO	
YES/NO	
YES/NO	

Pet Information:

Type (dog/cat)	Name	Breed	Size	Color	License#

Vehicle Information

Year	Make	Model	Color	State	Plate#	Permit#	Parking Space/Gar #

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Other UNIT SPECIFIC: (if applicable)

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Other HOA Specific			